

**EMT-II REGULATORY TASK FORCE
MEETING MINUTES
November 17, 2004
EMS Authority
Sacramento, CA**

1. Welcome

The Task Force members were welcomed to the first meeting of the EMT-II Task Force.

2. Introductions

Self-introductions were made.

MEMBERS PRESENT	EMSA STAFF PRESENT	ALTERNATES PRESENT	MEMBERS ABSENT	ALTERNATES ABSENT
Steve Drewniany Debbie Becker Ron Grider Bonny Martignoni Stephanie Rasmussen Kevin White Tim Williams	Sean Trask Michael Conley		Tom McGinnis Robert May Deb Aspling Ruth Grubb Janet Terlouw Vicki Stevens Ed Pendergast Kathy Ochoa Frank Maas	Lawson Stuart
Conference Call				
Howard Fincher Kelly Lazarus John Pritting Lisa Howell Tim Hennessy				

3. Agenda

Approved with the following changes:

- a. New agenda item 4, Background, was added
- b. New agenda item 7, EMT-I Continuing Education Requirements, was added

4. Background:

- a. Difference between Statutes and Regulations:
The Task Force members were given a quick explanation of the differences between Statute and Regulations and that the Statute created the legal authority for establishing the EMT-II Regulations.
- b. The Task Force members were given an explanation of the Commission on EMS's recommendation to the Interim Director of the EMS Authority to insert a sunset clause into the then proposed EMT-I Optional Skills Section of the EMT-I Regulations. Certain optional skills would sunset when the EMT-II Regulations were revised in a modular format. This discussion occurred at the December 9, 2003 Commission meeting.
- c. The EMS Authority had also drafted the EMT-II Regulations in a modular format in 2001. This draft document was in response to legislation that was introduced in California that would legislate an optional scope of practice for EMT-I's in Sierra County. The draft EMT-II modular Regulations were released for pre-public comments to the Emergency Medical Services Medical

Directors Association of California (EMDAC) for their medical input. The purpose of this limited distribution for pre-public comments was intended to obtain the medical component from the medical directors before releasing the draft document for broad pre-public comments. As it turned out, the draft modular EMT-II Regulations were put on hold, and the Sierra County legislation was tabled.

- d. The draft modular EMT-II Regulations may serve as a starting point for the EMT-II Task Force.

5. Task Force Ground Rules:

The Task Force members agreed to the following ground rules:

- a. Meeting schedule – The Task Force will meet on the second Thursday of each month. The meeting locations will alternate between the North and South parts of the state.
- b. Voting – In the event of a vote, each constituent group will have one vote. If more than one representative of a constituent group is present, that constituent group will need to decide who will actually vote. The EMS Authority's role will be to facilitate the Task Force meetings and the EMS Authority will not have a vote on issues.
- c. Discussions at the Task Force meetings are limited to the Task Force members. Guests attending a Task Force meeting may comment when the discussion is opened to guests for comment.
- d. The Task Force Members agreed to keep the discussions during the Task Force meetings to a polite, civil, and respectable tone.
- e. The Task Force Members agreed the members of the Task Force will leave their rank at the door and will not pull rank during discussions.
- f. The Task Force members also agreed to consider all ideas submitted during Task Force discussions.
- g. The Task Force also agreed that absence is agreement. The Task Force expressed a concern that when members are absent and decisions are made, the Task Force may spend time recapping discussions revisiting issues that have already been decided.

6. Meeting Schedule:

The Task Force agreed to conduct the Task Force Meetings on the second Thursday of the month and rotate the meetings between the Northern and Southern parts of the state.

7. Establish Objectives and Timelines

The Task Force agreed to the following objectives:

- a. Standardize training and terminology in each of the EMT-II modules with the lesson plans contained in the U. S. DOT's EMT-Intermediate National Standard Curriculum and allow for flexibility for local implementation.
- b. Standardize certification terminology at each of the module levels.
- c. Design each module's training requirements for the identified scope of practice for that module.
- d. Make the revised modular EMT-II Chapter consistent with Division 2.5 of the Health and Safety Code.
- e. Establish reciprocity provisions for EMT-IIs that relocate both inside and outside the state.
- f. Establish a standardized certification and recertification process.
- g. Explore additional module(s) to meet the complete EMT-Intermediate National Standard Curriculum.
- h. Timeline – The Task Force members agreed that a recommendation for the revised EMT-II Modular Regulations should be complete by December 1, 2005.